

## Certificate Application – Swimming Pools

*Clause 23A, Swimming Pools Regulation 2008*

You can use this form to either:

1. Obtain a Certificate from Council which confirms that the swimming pool complies with the requirements of Part 2 Swimming Pools Act 1992: or
2. Seek an exemption from Council for all or any of the requirements of Part 2 of the Swimming Pools Act 1992.

### 1. Registrations

Swimming Pools must be registered at <http://www.swimmingpoolregister.nsw.gov.au> before an application for exemption or compliance certificate can be made.

Swimming Pool Registration Number	
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### 2. Type of Certificate/s

Application for Certificate of Compliance - \$250.00 <small>Fee includes reinspection fee \$100.00 this will be refunded if reinspection is not required</small>	
Application for Exemption under section 22 of the Swimming Pools Act 1992. - \$250.00	

- Written statement identifying the specific requirement of the Swimming Pools Act 1992 that an exemption is being sought for:
- A written submission/statement detailing the particular circumstances of the case that:
  - a) Explains the reasons why it is impracticable or unreasonable (because of the physical nature of the premises, because of the design or construction of the swimming pool or because of special circumstances of a kind recognized by the regulations as justifying the granting of an exemption) for the fencing to comply with all the requirements of the Swimming Pools Act, 1992, or
  - b) Details the alternative provisions, no less effective than those requirements that are provided in the Swimming Pools Act 1992, that exist for restricting access to the swimming pool.
  - c) Please note that Exemptions are considered to be applicable only in the extreme of circumstances and are not typically issued when compliance with the current Standard can be met

Purpose of Application			
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	Lease		
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		Sale	
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### 3. Swimming Pool Details

When was the pool built? Please select one			
Before 1 August, 1990		Between 1 August 1990 & 1 September, 2008	
			After 1 September, 2008

Office User Only	Application number		Date		Receipt	
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**Contact us:**

council@cityofparramatta.nsw.gov.au | 02 9806 5050  
 @cityofparramatta | PO Box 32, Parramatta, NSW 2124  
 ABN 49 907 174 773 | [cityofparramatta.nsw.gov.au](http://cityofparramatta.nsw.gov.au)



## 4. Property Details

Full Address					
Lot DP/SP					
Type of property – please select one					
Residential		Multi – residential		Other Please specify	

## 5. Applicant Details

Name					
Postal Address					
Mobile		Home/Office number			
Email address					
Applicant is – please select one					
Managing Agent		Solicitor		Owner	
Access for inspection - contact details					
Name					
Phone Number					
Email address					

## 6. Important Information

Applicants are advised that:

- 1) If the local authority fails to finally determine the application within 6 weeks after it is made, then the local authority is taken, for the purposes of any appeal proceedings, to have refused the application, and
- 2) If the local authority refuses the application for an exemption and / or compliance certificate, or is taken to have refused the application, or imposes a condition on an exemption, the owner of the premises on which the relevant swimming pool is situated is entitled to appeal to the Land and Environment Court against the local authority's refusal or against the condition.
- 3) Individual owners must print and sign their names. Where there is more than one owner, all owners must print and sign their names on this application.
- 4) Consent and seal of the Owners Corporation is required if the swimming pool is located on common property. The Strata Managing Agent or two (2) members of the Owners Corporation must sign.
- 5) Owners who are companies can indicate consent by signing under seal or as otherwise authorised under Corporations Law. Alternatively, owners who are companies can indicate consent by meeting the following criteria:
  - a) ABN or ACN number must be provided and
  - b) Name, position, and signature of:
    - one company director and company secretary; or
    - two company directors; or
    - if a sole director company, only one signature is required.

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## 7. Registered Owner's Consent and Declaration

I confirm I am the owner/s of the property, and I/we give consent to this application. In submitting this application, I acknowledge that:

- Council responds to applications for property related certificates based on the information provided.
- Applicants are responsible for providing correct and complete information and instructions to Council in order for certificates to be issued.
- Applications and payments, once received by council, will be acted upon and as such the applicant is responsible for ensuring that the correct type of certificate has been selected in part 1 of this form.
- It is acknowledged that Council does not accept any responsibility for errors.
- I declare that all the information I have provided is true and correct.

Full Name/s	
Organisation/Company Name	
ABN/ACN (if applicable)	
Postal Address	

## 8. Registered Owner/s Signature/s – See point 6

Registered Owner Name			
Position (if applicable)			
Signature		Date	
Registered Owner Name			
Position (if applicable)			
Signature		Date	
Registered Owner Name			
Position (if applicable)			
Signature		Date	
Registered Strata Owner			
Signature		Date	

Every owner must sign this form (or attach a separate letter signed by each owner if more space is required).

Incomplete or inaccurate information on this section may result in rejection of the application.

Company, Strata Stamp or Seal to be affixed if applicable.

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## Privacy and Personal Information Protection Notice

- Purpose of collection: Council is collecting your personal information in order to enable Council to assess and determine your application.
- Intended recipients: The intended recipient of the information is City of Parramatta Council.
- Supply: While the supply of this information is compulsory, the personal information you provide will enable Council to meet its Statutory requirements.
- Access/Correction: The personal information can be accessed by you and may also be available to third parties in accordance with City of Parramatta's Access to Information Policy and Privacy Management Plan. Your personal information may be disclosed to third parties for the purpose of complying with the applicable legislation. You may make an application for access or amendment to personal information held by Council. Council will consider any such application in accordance with the Privacy and Personal Information Protection Act 1998.
- Storage: Council is the agency that holds the personal information. Council may be contacted on 9806 5050.

## Lodgement & Payment

Email: [council@cityofparramatta.nsw.gov.au](mailto:council@cityofparramatta.nsw.gov.au)

Mail: City of Parramatta, Po Box 32, Parramatta NSW 2124

In Person: 5 Parramatta Square, Parramatta (Monday to Thursday – 9am – 8pm and Friday – Sunday 9am - 5pm)

Payment: Credit/debit card [Credit Card Authorisation Form](#) can be used for postal/email submissions).

## Right of Appeal

Council must determine the application within six (6) weeks of receipt of application or it will be deemed refused. An owner can, within 28 days, appeal to the Land and Environment Court against a decision to refuse an application or against a condition imposed.

For further information in protecting children around the pool including supervision, resuscitation, water familiarisation and a pool fencing checklist please visit [www.swimmingpoolregister.nsw.gov.au](http://www.swimmingpoolregister.nsw.gov.au)

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